Form A for Measure I3

**ILLUSTRATIVE DATA COLLECTION FORM
FOR PERSONNEL INFORMATION**

[CODING INSTRUCTIONS AND EXAMPLES GO HERE]*

Employee ID	Salary	Number of Months Employed	Race/ Ethnic Code*	Gender	Position Class Code
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

* Codes should reflect important minority groups at a level of detail that is relevant for the jurisdiction (e.g. Vietnamese vs. Asian American; Puerto Rican vs. Hispanic American; Native American).

Form A for Measure I3

ILLUSTRATIVE SUMMARY STATISTICAL
REPORT ON RACE AND GENDER MIX AMONG EMPLOYEES

Race or Ethnic Group	Judges	Counter Clerks	Bailiffs	Probation Officers	[etc][1]	Total	Percent of all Employees
Group 1							
Male							
Number							
Percent of employees							
Average salary							
Average number months in job							
Female							
Number							
Percent of employees							
Percent in group							
Average salary							
Average number months in job							
Group 2							
Male							
Number							
Percent of employees							
Percent in group							
Average salary							
Average number months in job							
Female							
Number							
Percent of employees							
Percent in group							
Average salary							
Average number months in job							

TOTAL
Percent of all employees

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[1] Create a column for all employee position groupings that can be meaningfully reported in terms of averages.